



**STATE OF TENNESSEE
COMPTROLLER OF THE TREASURY
OFFICE OF OPEN RECORDS COUNSEL
James K. Polk State Office Building
505 Deaderick Street, Suite 1700
Nashville, Tennessee 37243-1402**

**Justin P. Wilson
Comptroller**

NOTICE AND AGENDA

The Advisory Committee on Open Government will meet via conference call on Monday, December 2, 2013 at 9:30 a.m. C.S.T. The agenda for the meeting is attached below. Any citizen interested in listening to the meeting should call Elisha Hodge at (615) 401-7891 before 8:00 a.m. on December 2, 2013.

AGENDA

- I. Introductions
- II. Report from the Office of Open Records Counsel
 - i. Actions/Activities
 - 1. Opinions [TCA §8-4-601(b)]
 - 2. Presentations, meetings, etc.
 - 3. Issues Presented
 - 4. Open Meeting Complaints/Inquiries
- III. Review and Discussion of the Schedule of Reasonable Charges
- IV. Review and Discussion of the Frequent and Multiple Request and Safe Harbor Policies
- V. Review and Discussion of the Best Practice Guidelines and FAQ's
- VI. Review and Discussion of the Study Committee Recommendations
- VII. Discussion Regarding the Upcoming Legislative Session
- VIII. Other Business
- IX. Member Comments/Issues
- X. Adjourn